



Heriflex – Wyroby z poliuretanu
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PRIVACY POLICY

I. Service

This privacy policy applies to the website at www.heriflex.com

II. Administrator of personal data

The administrator of personal data is Heriflex Sp.J. with headquarters at ul. Kolejowa 10A, 60-185 Skórzewo, KRS 0000717987, NIP 777-330-70-75, REGON 369452377.

You can contact our Data Protection Officer by e-mail: rodo@heriflex.com

The Administrator declares that he is taking particular care to protect the interests of the data subjects and, in particular, ensures that:

- a. processes Personal Data in accordance with the law, fairly and transparently;
- b. collect Personal Data for specific, explicit and legitimate purposes and not further processed in a manner inconsistent with these purposes;
- c. Personal Data is adequate, relevant and limited to what is necessary for the purposes for which it is processed;
- d. Personal Data is correct and updated as necessary;
- e. store Personal Data in a form that permits identification of the data subject for no longer than is necessary for the purpose for which they are processed;
- f. processes Personal Data in a manner that ensures appropriate security, including protection against unauthorized or unlawful processing and accidental loss, destruction or damage, by appropriate technical or organizational measures

III. The purpose of processing

Personal data may be processed by the Administrator, among others in order to:

- a. communication and replying to the message. The basis for the processing of personal data is the legitimate interest of the data controller or a third party, e.g.: feedback from you, our marketing or partners etc .;
 - b. the conclusion and performance of a contract for the provision of services or a contract of sale - the basis for processing here is the necessity to conclude a contract;
 - c. direct marketing of the Administrator's products and services up to the moment of expressing objections to the processing of data for this purpose or withdrawal of consent - the basis for processing here is the legitimate interests of the administrator or a third party or consent;
 - d. to fulfill the Administrator's legal obligations (eg tax, accounting, regarding complaint consideration) - for the duration of these duties or for the period necessary to demonstrate compliance with these obligations to bodies authorized to control in this respect - the legal basis for processing is the administrator's responsibility ;
 - e. establishing, defending and pursuing claims - for a period after which claims have expired (eg resulting from contracts) or for the duration of any proceedings - the basis for processing is the legitimate interest or legal obligation incumbent on the administrator.
- Providing Personal Data is voluntary, but it may be necessary, for example, to conclude or perform a contract or to respond to a directed inquiry or to conduct correspondence.

If the processing of Personal Data takes place on the basis of consent, you have the right to withdraw it at any time without affecting the legality of the processing which was made on the basis of consent before its withdrawal.

Recipients of personal data

Personal Data may be made available to third parties only within the legally permitted limits, for the purpose and scope necessary, including for the correct implementation of the Sales Agreement or the Contract for Provision of Services.

The Administrator may entrust the processing of Personal Data to third parties in order to perform activities related to running business, as well as for purposes related to pursuing claims or protection against claims regarding the use of services or products. These entities may be:

- a. external consulting companies (including legal, auditing, tax, marketing and accounting);
- b. external specialists in the field of IT;
- c. entities supporting the Administrator in handling correspondence;
- d. couriers - in the case of correspondence or courier shipments;
- e. internet payment operators or banks - in the case of financial settlements;
- f. entities cooperating with the Administrator as part of sales services;
- g. and other entities that implement some of the above services for the Administrator.

Rights of data subjects

In any case, the data subject has the right to:

- a. access to Personal Data (including, for example, receipt of information which Personal Data is processed),
- b. demanding the correction and limitation of processing of Personal Data (e.g. if they are incorrect);
- c. deletion of Personal Data (e.g. in the event that they were processed unlawfully);
- d. transfer of Personal Data that has been provided to the administrator, and which is processed in an automated manner, and processing takes place on the basis of consent or under a contract, e.g. to another administrator;
- e. object to the processing of Personal Data based on the condition of indispensability for purposes arising from legitimate interests pursued by the administrator or by a third party, including, in particular, processing for purposes of marketing;
- f. bring a complaint to the authority competent for the protection of personal data.

cookies

The administrator uses cookies (small text files, so-called cookies), which are saved in the Users' end device in order to obtain data on the use of the Website by Users.

Cookies allow, among others:

- a. maintaining Users' sessions after logging in, so that there is no need to log in separately on each subpage of the Website;
- b. adapting the content of the Website to the needs and interests of Users;
- c. preparing statistics of Website visits;
- d. creating online surveys and securing them against multiple voting by the same people.

Information obtained through cookies includes, among others the name of the internet service provider, the IP address of the Users, the country of origin from which the Users connect to the website.

The Website uses two basic types of cookies: session cookies and persistent cookies. Session cookies are temporary files that are stored on the User's end device until logging out, leaving the website or turning off the software (web browser). Persistent cookies are stored on the User's device for the time specified in the cookie file parameters or until they are deleted by the User.

In many cases, software used for browsing websites (web browser) allows cookies to be stored in the User's device by default. The User may at any time delete cookies stored in his / her end device or block the possibility of their inclusion in the settings of the web browser (also in a mobile phone or other device that allows access to the Internet). More information about cookies is available in the "Help" section in the browser's menu. The administrator informs that restrictions on the use of cookies may affect some of the functionalities available on the Website.

IV. Change of privacy policy

This Privacy Policy may be changed by the Administrator by publishing a new version on the Website.

This version of the Privacy Policy applies from 25/05/2018.